



## GermanFest Market Platz 2024 Vendor Registration Form

**Saturday, October 19<sup>th</sup>, 2024**

**SET UP:** 7:00 AM – 8:30 AM

**SHOW TIME:** 9 AM – 3 PM

**LOCATION:** 5th Street (Between Plum-Midland Streets) in Syracuse, NE

**BOOTH DETAILS:** Outdoor booths. Must bring own tables/chairs/tent. No electricity or water available.

Only one exhibitor per direct sales company.

**BOOTH FEES:** 10' X 10' BOOTH \$30 - First come, First Served (Limit 2 spots per vendor).

Payment must be included with the form to request space. **Form due by October 4, 2024**

**Make checks payable to:** Syracuse Area Chamber Attn: GermanFest Market P.O Box J, Syracuse, NE 68446

**Venmo:** @Syracuse-Ne-Germanfest (specify Craft Vendor, name, number of booths)

**Company Name:** \_\_\_\_\_

**Exhibitor Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Text? Yes / No**

**Email:** \_\_\_\_\_

**Number of spots** \_\_\_\_\_

**Description of merchandise: (required)** \_\_\_\_\_

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### Payment method: Cash / Check / Venmo

GENERAL RELEASE: I (we) the Exhibitor(s) understand that Booth space must be paid for in full with registration form. Booth space is not guaranteed until you receive an email confirmation. I (we) the Exhibitor(s) give permission to use our name(s), business name, photos or images taken in broadcasts, websites, social media, or any appropriate marketing medium. I(we) the Exhibitor(s) expressly release Syracuse Area Chamber, City of Syracuse, Syracuse GermanFest, and event volunteers/sponsors/contributors of all liability for injury, theft, damage, or loss to persons property of the Exhibitor and will not hold said parties liable for refund whatsoever for failure to fulfill this contract, being an act of God, statutes, ordinances or legal authority or any cause beyond its control and hereby agree to the enforcement of all requested rules and regulations of the application and entry rules. Changes concerning GermanFest may be made at the discretion of the Syracuse Area Chamber at any time. I agree that all items for sale by this Exhibitor(s) are deemed appropriate for a family festival and not objectionable or illegal and to abide by all rules, regulations, guidelines and the release as stated in this form.

**Signature of Exhibitor:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Date Rec \_\_\_\_\_ Payment Rec \_\_\_\_\_ confirmation email \_\_\_\_\_

## GUIDELINES FOR CRAFT & RETAIL VENDORS

- 1) All booths will be outdoors on 5th Street. Set up starts at 7:00 a.m. and must be completed by 8:30 a.m. due to loading and unloading restrictions. Market Platz is advertised as opening at 9:00 a.m., but we could have early shoppers since breakfast will be served onsite. Vendors must man their booths until 3:00 p.m. Designated loading zones will be available after 5:00 p.m. **VEHICLES MUST BE MOVED OFF OF THE 5th STREET ONCE UNLOADED!**
- 2) GermanFest is an annual event that's been held for 40 years; we promote it through extensive advertising across Nebraska and Southwest Iowa. We are planning for 1400-2000 attendees.
- 3) **Registration form with payment is due by October 4, 2024.** Booth spaces are limited. Spots first come, first served. No more than 2 spots per vendor. **Space is not guaranteed until payment is received.** No refunds for vendor space unless the event is cancelled.
- 4) Description of merchandise must be included on the form. Vendors may not sell any form of alcohol. The GermanFest committee reserves the right to refuse the sale of items deemed inappropriate for a family festival.
- 5) Any merchandise featuring "GermanFest" name (logos or text) must be submitted for pre-approval no later than October 1, 2024. We reserve the right to refuse requests.
- 6) Vendors are responsible for bringing their own chairs, tables, and tents. Make sure the canopy fits in your booth space. Vendors are responsible for cleaning up their area after teardown.
- 7) Sales tax in Syracuse is 6.5%; Vendors are responsible for remitting sales tax to the Nebraska Department of Revenue.
- 8) Vendors are responsible for their own merchandise, equipment, supplies, and other property at all times. Syracuse Area Chamber, City of Syracuse, Syracuse GermanFest, and event volunteers/contributors are not liable for any injury, theft, damage, or loss to persons property.
- 9) No concealed or unconcealed firearms or weapons allowed on event premises, except for law enforcement officers.
- 10) **Vendors are encouraged to spread the word about GermanFest 2024!!**

**ANY QUESTIONS? CONTACT RHAЕ WERNER AT 402-269-7489 OR [rhaewerner@gmail.com](mailto:rhaewerner@gmail.com)**

**We look forward to seeing you!**