

CRAFT & RETAIL VENDOR REGISTRATION FORM

GermanFest Market Platz --- Sat., Aug. 27, 2022 | Held Rain or Shine

SET UP: 7:00 a.m. - 8:30 a.m. | *No loading zone access after this time.*

SHOW TIME: 9:00 a.m. - 5:00 p.m. | Welcome to stay open until 7:00 p.m. to catch our evening crowd.

LOCATION: Otoe County Fairgrounds | GermanFest Headquarters where events happen all day long!

BOOTH DETAILS: *(SEE REVERSE SIDE FOR ADDITIONAL GUIDELINES)*

- All booths are outdoor, in a grassy area of the park. - Must bring your own table/chairs/tent. - No electricity or water available. - Limit of no more than one double space per vendor. - Only one exhibitor per direct sales company - Booth space is limited; first-come, first-served with allowed, based on first paid registration. preference given to Syracuse Area Chamber Members.

CRAFT/RETAIL VENDOR BOOTH FEES:

Booth | 10' X 10' \$30. *If you need an extra 10x10 spot it will be an extra \$30.*

Booth Fees include 3 wristbands.

Payment must be included with form to request space. *Make checks payable to Syracuse Area Chamber. Once we have confirmed available space for your business, you will receive confirmation via email.*

Form with payment must be postmarked no later than July 20, 2021. *Make a copy for your records. Mail to: Syracuse Area Chamber, ATTN: GermanFest Market, P.O. Box J, Syracuse, NE 68446*

**To be considered for inclusion in our social media promotion, text a photo of your merchandise to 402-269-7036*

COMPANY / DIRECT SALES NAME: _____

EXHIBITOR NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____ PHONE: _____

_____ TEXT: Y N EMAIL: _____ DESCRIPTION OF

MERCHANDISE: _____

GENERAL RELEASE: I (we) the Exhibitor(s) understand that booth space must be paid in full with registration form. Booth space is not guaranteed until you receive an email confirmation. I (we) the Exhibitor(s) give permission to use our name(s), business name, photos or images taken in broadcasts, websites, social media, or any appropriate marketing medium. I (we) the Exhibitor(s) expressly release Syracuse Area Chamber of Commerce, Otoe County Ag Society, City of Syracuse, Syracuse GermanFest, and event volunteers/sponsors/contributors of all liability for injury, theft, damage or loss to persons or property of the Exhibitor and will not hold said parties liable for refund whatsoever for failure to fulfill this contract, being an act of God, statutes, ordinances or legal authority or any cause beyond its control and hereby agree to the enforcement of all requested rules and regulations of the application and entry rules. Changes concerning GermanFest may be made at the discretion of the Syracuse Area Chamber of Commerce at any time. I agree that all items for sale by this Exhibitor(s) are deemed appropriate for a family festival and not objectionable or illegal and to abide by all rules, regulations, guidelines and the release as stated above and on the reverse side of this form. I (we) the Exhibitor(s) understand that the GermanFest Committee reserves the right to refuse the sale of items deemed inappropriate for a family festival.

Signature of Exhibitor: _____ **Date:** _____ Date Rec: _____ Pymt

Rec.: _____ Spot(s) Reserved: # _____ Confirmation Emailed: _____ Other: _____

GUIDELINES FOR CRAFT & RETAIL VENDORS

- 1) All booths will be outdoors in the park (grassy area) on Otoe County Fairgrounds - 3rd & Plum Street in Syracuse, NE. **Set up starts at 7:00 a.m. and must be completed by 8:30 a.m. due to loading and unloading restrictions.** Market Platz is advertised as opening at 9:00 a.m., but we could have early shoppers since breakfast will be served onsite! Vendors must man their booths until 5:00 p.m., but are welcome to stay open until 7:00 p.m. to catch our evening crowd. Designated loading zones will be available from 5:00 p.m. - 7:30 p.m.
- 2) GermanFest is an annual event that's been held for 30+ years; we promote it through extensive advertising across Nebraska and Southwest Iowa. We are planning for 1400 - 2000 attendees.
- 3) **Registration form with payment must be postmarked by July 20, 2022.** Booth space is limited. This is a first-come, first-served show with preference given to Syracuse Area Chamber Members. Only one exhibitor per direct sales company allowed, based on first registration. No more than one double space can be reserved by each vendor. *Space is not guaranteed until your fees are paid and we have sent you an email confirming your booth reservation.*
- 4) A description of merchandise to be sold must be provided on the registration form. Vendors may not sell any form of alcohol. The GermanFest Committee reserves the right to refuse the sale of items deemed inappropriate for a family festival.
- 5) Any merchandise featuring the "GermanFest" name (logos or text) must be submitted for pre-approval no later than August 1, 2022. We reserve the right to deny requests. A photo of the item to be decorated and artwork should be sent to market.germanfest@gmail.com, and we will do our best to review/respond within 3 business days.
- 6) Vendors are responsible for bringing their own tables, chairs, and tents. Make sure your canopy fits within your booth space. All booths are outdoors, in a grassy area. Vendors are responsible for cleaning up their area after tear down.
- 7) Sales tax in Syracuse is 6.5%; vendors are responsible for remitting sales tax to the Nebraska Department of Revenue.
- 8) Vendors are responsible for their own merchandise, equipment, supplies and other property at all times. Syracuse Area Chamber of Commerce, Otoe County Ag Society, City of Syracuse, Syracuse GermanFest, and event volunteers/contributors are not liable for any injury, theft, damage or loss to persons or property.
- 9) All vendors must adhere to any Otoe County Covid precautions in effect at the time of the event. 10) No concealed or unconcealed firearms or weapons allowed on event premises, except for law enforcement officers.
- 10) Refunds only issued if booth space is not available or if the entire GermanFest event were to be canceled due to unforeseen circumstances. If you change your mind or do not show for any reason, booth fees are forfeited.
- 11) **Vendors are encouraged to spread the word about the 2022 GermanFest!** We invite you to like our event on Facebook (Germanfest - Syracuse NE) and share the event posts with your friends. Go to our web page at GermanFestNE.com for a full schedule of events, directions and lodging options.

WE LOOK FORWARD TO SEEING YOU!

QUESTIONS? Call or Text Vicki at 402-269-7036 | Email us at: market.germanfest@gmail.com